Information Security and Privacy Council (ISPC) Timetable

Due By	Who	Locn	What
Dec, 2007	ISPC		ID theft Task report
Jul, 2008	ISPC		Effective Date [July 8+]
Sep 1, 2008	Gov	3-2	Council Appointments made
Sep 1, 2008	A		SSN Redaction plan implemented pursuant to 92F-12 HRS
Sep 1, 2008	A	10-5	Third party PII contractual provisions in place
Sep 30, 2008	A	13-14	If no redaction plan, submit disclosed PII to Leg 92F-12 HRS
Dec 1, 2008	A	14-9	For 92F-12 HRS - Develop plan to eliminate unnecessary use of SSN
Dec 31, 2008	A	15-17	Submit plan to eliminate unnecessary use of SSN to council
Dec 31, 2008	A	14-4 15-19	Budget request to Legislature to redact PII / SSN
Dec 31, 2008	ISPC	9-10	Council provides laptop, storage, & remote access guidance
Jan 1, 2009	ISPC	3-20	Council legislative report due
Mar 31, 2009	ISPC	5-7	Council identifies best practices to improve security & privacy programs relating to PII
Jun 30, 2009	ISPC	20-17	Auditors task force sunsets
Jun 30, 2009	ISPC	4-5	Guidelines on informing individuals of loss of PII or breach
Jul 1, 2009			Act 137 takes effect (SSN protection)
Jul 31, 2009	ISPC	5-16	Council best practices posted on each agency's website
Sep 1, 2009	A		Develop written policy on Security Breach Notification
Sep 1, 2009	A	1-11	Designate agency employee to have policy & oversight for protection of PII
Sep 1, 2009	A	17-15	Submit Security Breach Notification Plan to AG / Corp Council
Sep 1, 2009	CC /AG	18-12	Reviews agency Security Breach Notification plan
Sep 1, 2009	A	18-20	Amend Security Breach Notification plan
Sep 30, 2009	ISPC	5-21	First agency PII annual report, then every year after
Dec, 2009	ISPC		Council summary of agency reports to Legislature
Jan 1, 2010	A / HR	16-4	HR PII protection / handling guidance
Jan 20, 2010	ISPC	4-14	Council to review each agency report & submit summary to leg
Dec 31, 2010	A		Annual review & distribution of Breach Policy

Legend: A-Agencies   ISPC-Sec/Privacy Committee   CC-Corp Council   HR-HR Departments